

**Housing Assistance Payments Contract
(HAP Contract)
Housing Voucher Program
Section 8 Tenant-Based Assistance**

Housing Authority of the County of San Mateo
(HACSM)

Part A of the HAP Contract: Contract Information

(To prepare the contract, fill out all contract information in Part A.)

1. Contents of Contract

The contract consists of: Part A: Contract Information
Part B: Body of Contract
Part C: Tenancy Addendum

2. Tenant *(Enter name of tenant.)*

3. Contract Unit

4. Household **(Enter names of all household members.)**

The following persons may reside in the unit. Other persons may not be added to the household without prior written approval of the owner and the PHA.

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

5. Initial Lease Term

The initial lease term begins on *(mm/dd/yyyy)*: _____
The initial lease term ends on *(mm/dd/yyyy)*: _____

6. Initial Rent to Owner

The initial monthly rent to owner is \$ _____.
During the initial lease term, the owner may not raise the rent.

7. Initial Housing Assistance Payment

The HAP contract term commences on the first day of the initial lease term. At the beginning of the HAP contract term, the amount of the housing assistance payment by the PHA to the owner is \$ _____ per month.
The amount of the monthly housing assistance payment by the PHA to the owner is subject to change during the HAP contract term in accordance with HUD requirements.

8. Tenant Rent. The initial monthly tenant rent is \$ _____. The amount of the tenant rent shall be determined by HACSM in accordance with its requirements. Any changes in the amount of the tenant rent will be effective on the date stated in a notice by HACSM to the tenant and the owner.

9. Utilities and Appliances

The owner shall provide or pay for the utilities and appliances in accordance with the lease agreement.

PUBLIC HOUSING AGENCY

Housing Authority of the County of San Mateo

Signature

Name and Title of Signatory

Date (mm/dd/yyyy)

OWNER

Name of Owner

Signature

Name and Title of Signatory

Date (mm/dd/yyyy)